

UTAH STATE OFFICE OF EDUCATION

Leadership..Service..Accountability Patti Harrington, Ed.D., State Superintendent of Public Instruction

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April 18, 2008

Dear Superintendent,

Attached is the Annual Reading Improvement Program **Proficiency Report** in compliance with SB230 (2004 legislative session). **All Reading Proficiency Reports are due on September 22, 2008 send to:**

Utah State Office of Education
Curriculum Department/Lynne Greenwood
250 East 500 South
PO Box 144200
Salt Lake City, Utah 84114-4200
or
e-mail: patty.hunt@schools.utah.gov

All new or revised Reading Improvement Plans should be submitted to the USOE by September 22, 2008. All plans will need to receive final approval from the USOE by November 1, 2008 to receive funding for the 2008-09 school year. Local school boards should have terminated their Reading Program leeway for the 2008-09 school year, if they failed to reach local proficiency goals for 2006-2007 year.

Districts and charter schools should summarize program investment (how has your legislative funding been utilized), what activities have you sponsored to support your program investment, what are your program outputs, and what are your 2007-08 program outcomes as a result of the legislative funding. This summary provides a line of evidence regarding your current utilization of funding to accomplish your program goals.

We will continue to conduct a correlational study to see if increasing achievement is a direct result of any particular district practice/s. The USOE will be using the checklist to provide information to other districts and schools regarding successful model practices. Respond quickly to the checklist. Do not make it something that is time intensive.

Budget Plans should also be submitted by September 22, 2008. Budget Plans will be reviewed by the USOE School finance and Statistics Department and receive acceptance by November 1, 2008. Budgets should align with Reading Proficiency Plans. The local plan should not contain efforts that can not be supported by the program budget.

We hope you will also share your Annual Reading Proficiency Report with teachers, parents, PTA, community leaders, and especially with area legislators. Individual communities need to be informed of your great efforts and your wise financial use of resources to improve reading proficiency within your district.

cc: District Curriculum Director
District Literacy Director